

Alluring Landscapes LLC.

Employment Application Form

(Please Print)

Date _____

Personal

Name _____ Telephone _____

Address _____ Social Security # _____

City, State, ZIP _____

Are you 18 years of age or older? Yes _____ No _____

Do you have a valid driver's license? Yes _____ No _____

License # _____ State _____ Expiration Date _____

Have you ever been convicted of a felony? Yes _____ No _____

If yes, please explain _____

Education

	Name of School	Number of Years Completed	Graduated? Yes/No	Course or Major
High School				
College				
Vocational or Technical				

Employment History

Company _____

Address _____ City _____

State _____ ZIP _____ Phone Number _____

Your Supervisor's Name _____

Employed from: _____ to: _____ Your Title _____

Your Duties _____

Your Salary/Wages _____

Reason for Leaving _____

Alluring Landscapes LLC.

Company _____

Address _____ City _____

State _____ ZIP _____ Phone Number _____

Your Supervisor's Name _____

Employed from: _____ to: _____ Your Title _____

Your Duties _____

Your Salary/Wages _____

Reason for Leaving _____

Company _____

Address _____ City _____

State _____ ZIP _____ Phone Number _____

Your Supervisor's Name _____

Employed from: _____ to: _____ Your Title _____

Your Duties _____

Your Salary/Wages _____

Reason for Leaving _____

List machines and equipment, which you are able to operate _____

Add anything you wish that might help us evaluate you application _____

The answers I have given are true to the best of my knowledge. I authorize this company to investigate the statements I have made. I understand that this company is an "Employment At Will" employer and that I may terminate my employment at any time for any reason and that the company may also terminate my employment at any time for any reason.

Signature _____ Date _____

Our company is an equal opportunity employer. Applications and employment decisions are made without regard to race, color, religion, sex, national origin, marital status, veteran status, or any other legally protected status.

Alluring Landscapes LLC.

Mail To: Alluring Landscapes LLC.; PO Box 13572; Roanoke, VA 24035 (540) 355-6907

Alluring Landscapes LLC. is a locally owned business, open in Roanoke, VA since 2007. We are a landscape maintenance company. Our focus is landscaping, lawn care, and other miscellaneous landscape services. Our growth depends on repeat customers who respond to a combination of our quality workmanship, products, and the service they receive from our employees. In short, we wouldn't be in business without our customers.

We consider our employees our most important asset, and this is what we expect from you:

Image

Image is very important to us. Each division within the company has a dress code and uniform requirement appropriate for the type of work performed, which you are expected to wear. We wear our company shirts tucked in, and baseball caps are worn forward. Stained, torn, or excessively baggy clothing is unacceptable. Visible pierced body parts other than earrings may not be worn during business hours. Men are expected to come to work with faces shaved unless they are planning on growing a well maintained permanent beard or mustache.

Attitude

Our employees are expected to show up to work on time consistently. We are not interested in "clock-watchers". We expect our employees to ask us: "Is there anything else that needs to be done?" before ending each shift and clocking out. We are interested in people that care enough about our company and customers to "go the extra mile". We encourage and reward our employees who take the time to offer ideas or suggestions that might make our company run more efficiently, service our customers better, increase our business, or save us time and money. We expect our company policy to be followed and respected.

Physical Work Environment

You will work both indoors and outdoors in all types of weather conditions including sun, heat, cold, rain and snow. Attire appropriate for weather conditions is your responsibility. Your job is physical, and requires frequent bending, grabbing and lifting. You will be on your feet all day, standing and walking and throughout you will need to be both pleasant and energetic. NOTE: You will be expected to be able to lift at least a five-gallon shrub/tree and a 2 cu. Ft. bag of soil (on your own). We encourage you to maintain good physical and mental preparedness to enable you to perform your work duties in a consistent, high-performance type manner.

Social Work Environment

We have a very social, caring, and outgoing staff. It is important that you are able to get along well with people and the rest of our staff to be a cohesive part of our team. Our company does not tolerate chronic complainers. All employees are expected to get along with each other. We do not tolerate personal complaints of fellow employees unless their actions make you feel uncomfortable or affect your ability to complete your work properly. We expect every employee to carry their weight and perform their responsibilities in an appropriate manner. In return we are flexible, and we will support our growth both personally and professionally.

Customer Service

As an employee of Alluring Landscapes you are expected to offer polite, prompt, energetic, enthusiastic, and courteous service with a smile. Our employees must have the ability to anticipate a customer's needs before being asked. You will need to have the ability to be patient when confronted with a challenge, and to continually seed out knowledge of all our plants and products. Our customer's time is valuable to them and the help they receive from our staff should be nothing less than immediate – nothing short of excellent.

Alluring Landscapes LLC.

Summary

If you feel you have the above qualities and can work with the parameters of our company policy and work environment, we encourage you to complete our job application. Thank you.

I have read and understand the above.

Employee signature: _____ **Date:** _____

